



**Newtown Public Library
Minutes of the Monthly Meeting of the Board of Trustees
November 17, 2016
7:00 PM**

Agenda:

George Chittenden, President, called the regular meeting of the Board of Trustees of Newtown Public Library to order at 7:06 PM on November 17, 2016.

Present at the Meeting: George Chittenden, Leslie Marlo, Cindy Defidelto, Howard Walker, Theresa Shephard

Excused: Arlene Caruso, Library Director, Bobbi Schoenstadt,

Call to Order:

- Approval of Agenda – motion to approve by Leslie Marlo, seconded by Cindy Defidelto, motion passed.
- Approval of September Minutes – motion to approve by George Chittenden, seconded by Leslie Marlo, motion passed.

Reports:

- > **Treasurer – September Financials:**
 - Please refer to Treasurer’s Report – October, 2016.
 - Fundraising is \$7,000 better than prior year.
 - When cash is stabilized, the \$15,000 borrowed from savings will be returned.
 - The overall outlook was good for October.
 - Motion to approve the treasurer's report by Howard Walker, seconded by Theresa Shephard, motion passed.

- > **Director's Report:**
 - Motion to approve Library Director’s report by Leslie Marlo, seconded by Howard Walker, motion passed.

- > **Friends of the Library**
 - Meeting was cancelled last week.

- > **DCLS Monthly Meeting**
 - Howard learned the library will be receiving an extra \$1,000 from Edgemont next year.
 - Next meeting will be at the Sharon Hill Library – Theresa will attend.

- > **Old Business:**
 - Nomination/Election of Vice President
 - Theresa was appointed VP of the board for the remainder of 2016.
 - Motion by Leslie Marlo, seconded by Howard Walker, motion passed.
 - Recruitment of new trustees:
 - Allowing non-residents on the board was discussed. No decision was made.
 - Theresa will put an announcement in her daughter's school PTA



newsletter.

- 2017 Holidays:
 - Motion by Leslie Marlo, seconded by George Chittenden, motion passed.
- Stock Gift:
 - Arlene emailed Lynn and has not received a response. Howard will follow up with Arlene.
- **New Business:**
 - Township Building Construction:
 - Steve Neese reviewed the plans for the remodeling of the township building.
 - Project is expected to take between 18 to 24 months.
 - Business Fund Raising:
 - Township has no issues with representatives of the library approaching businesses in the township.
 - George will put together a list of businesses who have already donated and send to the trustees.
 - George will talk to Ed P. on the board about SAP.

The next meeting of the Board of Trustees will be held at 7:00 PM on December 15, 2016.
George Chittenden adjourned the meeting at 8:31 PM.
Minutes submitted by Howard Walker