Newtown Public Library  
Minutes of the Monthly Meeting of the Board of Trustees  
November 17, 2016  
7:00 PM

Agenda:

George Chittenden, President, called the regular meeting of the Board of Trustees of Newtown Public Library to order at 7:06 PM on November 17, 2016.

Present at the Meeting: George Chittenden, Leslie Marlo, Cindy Defidelto, Howard Walker, Theresa Shephard

Excused: Arlene Caruso, Library Director, Bobbi Schoenstadt,

Call to Order:

- Approval of Agenda – motion to approve by Leslie Marlo, seconded by Cindy Defidelto, motion passed.
- Approval of September Minutes – motion to approve by George Chittenden, seconded by Leslie Marlo, motion passed.

Reports:

➢ Treasurer – September Financials:
  - Please refer to Treasurer’s Report – October, 2016.
  - Fundraising is $7,000 better than prior year.
  - When cash is stabilized, the $15,000 borrowed from savings will be returned.
  - The overall outlook was good for October.
  - Motion to approve the treasurer’s report by Howard Walker, seconded by Theresa Shephard, motion passed.

➢ Director’s Report:
  - Motion to approve Library Director’s report by Leslie Marlo, seconded by Howard Walker, motion passed.

➢ Friends of the Library
  - Meeting was cancelled last week.

➢ DCLS Monthly Meeting
  - Howard learned the library will be receiving an extra $1,000 from Edgemont next year.
  - Next meeting will be at the Sharon Hill Library – Theresa will attend.

➢ Old Business:
  - Nomination/Election of Vice President
    - Theresa was appointed VP of the board for the remainder of 2016.
    - Motion by Leslie Marlo, seconded by Howard Walker, motion passed.
  - Recruitment of new trustees:
    - Allowing non-residents on the board was discussed. No decision was made.
    - Theresa will put an announcement in her daughter’s school PTA
newsletter.

- 2017 Holidays:
  - Motion by Leslie Marlo, seconded by George Chittenden, motion passed.
- Stock Gift:
  - Arlene emailed Lynn and has not received a response. Howard will follow up with Arlene.

➢ New Business:
- Township Building Construction:
  - Steve Neese reviewed the plans for the remodeling of the township building.
  - Project is expected to take between 18 to 24 months.
- Business Fund Raising:
  - Township has no issues with representatives of the library approaching businesses in the township.
  - George will put together a list of businesses who have already donated and send to the trustees.
  - George will talk to Ed P. on the board about SAP.

The next meeting of the Board of Trustees will be held at 7:00 PM on December 15, 2016. George Chittenden adjourned the meeting at 8:31 PM. Minutes submitted by Howard Walker