



**Newtown Public Library**  
**Minutes of the Monthly Meeting of the Board of Trustees**  
**October 20, 2016**  
**7:00 PM**

**Agenda:**

George Chittenden, President, called the regular meeting of the Board of Trustees of Newtown Public Library to order at 7:20 PM on October 20, 2016.

Present at the Meeting: George Chittenden, Leslie Marlo, Arlene Caruso, Library Director, Cindy Defidelto, Howard Walker

Excused: Theresa Shephard, Bobbi Schoenstadt,

**Call to Order:**

- Approval of Agenda – motion to approve by Howard Walker, seconded by Leslie Marlo, motion passed.
- Approval of September Minutes – motion to approve by Leslie Marlo, seconded by Cindy Defidelto, motion passed.

**Reports:**

- **Treasurer – September Financials:**
  - Please refer to Treasurer’s Report – September, 2016.
  - \$15,000 was borrowed from savings – the amount will be replenished when cash on hand is stable.
  - Audit fees have had a negative impact on cash flow. All other expenses are under control.
  - Fund raising appears to be up over last year.
  - Motion to approve the treasurer's report by Cindy Defidelto, seconded by Howard Walker, motion passed.
- **Director's Report:**
  - Please refer to document entitled Library Director’s Report, September 2016 for full details of Arlene Caruso’s report.
  - Preliminary 2017 holiday schedule was passed out. Will be reviewed at a future meeting.
  - Motion to approve Library Director’s report by Leslie Marlo, seconded by Howard Walker, motion passed.
- **Friends of the Library**
  - A parenting event is scheduled for next Wednesday at 7pm.
  - It is FOL week this week. Social media and the digital sign both are advertising it.
  - The art event was a success about 30 people attended.
- **DCLS Monthly Meeting**
  - The October meeting was held at our library.
  - People seem very positive about the new county leadership.
  - Next meeting will be at the Glenolden Library – Howard will attend.



> **Old Business:**

- Fund raising:
  - About \$15,000 has been received so far which appears to be an increase over last year.
  - The business mailing went out this week
- Nomination/Election of Vice President
  - Still outstanding
- Recruitment of new trustees:
  - One open position and Leslie's position will be open at the end of the year.
  - Arlene will put up the sandwich board on Election Day stating we have open board positions in an attempt to generate some interest.
- Strategic Planning Discussion:
  - Cindy's friend will facilitate the session for the library.
  - It will be held sometime in January – the exact date is still to be determined.

> **New Business:**

- A list of the possible 2017 holidays was reviewed.
- Someone wants to donate some stock to the library. Cindy will speak with brother about how to engage a broker and the associated cost. Arlene will also follow up with Lynn from the FOL who works for Vanguard.

The next meeting of the Board of Trustees will be held at 7:00 PM on November 17, 2016.

George Chittenden adjourned the meeting at 8:22 PM.

Minutes submitted by Howard Walker