



**Newtown Public Library
Minutes of the Monthly Meeting of the Board of Trustees
September 15, 2016
7:00 PM**

Agenda:

George Chittenden, President, called the regular meeting of the Board of Trustees of Newtown Public Library to order at 7:06 PM on September 15, 2016.

Present at the Meeting: George Chittenden, Bobbi Schoenstadt, Cindy Defidelto, Howard Walker

Excused: Theresa Shephard, Leslie Marlo, Arlene Caruso, Library Director

Call to Order:

- Approval of Agenda – motion to approve by Howard Walker, seconded by Cindy Defidelto, motion passed.
- Approval of July Minutes – motion to approve by Cindy Defidelto, seconded by Bobbi Schoenstadt, motion passed.

Reports:

- > **Treasurer – August Financials:**
 - Please refer to Treasurer’s Report – August, 2016.
 - Motion to approve the treasurer's report by Howard Walker, seconded by Cindy Defidelto, motion passed.

- > **Director's Report:**
 - Please refer to document entitled Library Director’s Report, August 2016 for full details of Arlene Caruso’s report.
 - Motion to approve Library Director’s report by Bobbi Schoenstadt, seconded by Howard Walker, motion passed.

- > **Friends of the Library**
 - An artist program will be at the library on 9/21/16 at 7pm. A picture painted by the artist will be raffled off. The picture is currently in the lobby.
 - Flea market will be held on 9/25/16. FOL will have a table and you can help if interested.
 - FOL is also part of Amazon Smile so if purchasing from Amazon try to remember to use it.
 - Cindy will back up Bobbi as a representative for FOL.

- > **DCLS Monthly Meeting**
 - The October meeting will be hosted by our library.
 - The September meeting was held at the new Media library.
 - New public access computers are coming
 - A lot of libraries are updating carpet, paint etc.

- > **Old Business:**



- Fund raising:
 - Envelopes need to be stuffed – once they are stuffed, they will be mailed.
 - Maybe hand out a copy of the fund raising letter at story time to try to get some people from outside the township.
 - Arlene will work on the business mailings.
- **New Business:**
 - Bobbi will take a leave of absence from the board until January.
 - Strategic planning preparation will be discussed at the October meeting. Cindy knows of a possible free resource to facilitate a session for us. George will investigate use of a possible off-site venue for the session.
 - Vacant board member position still open.

The next meeting of the Board of Trustees will be held at 7:00 PM on October 20, 2016.

George Chittenden adjourned the meeting at 7:47 PM.

Minutes submitted by Howard Walker