

Newtown Public Library
Minutes of the Regular Meeting of the Board of Trustees
September 21, 2018

Note – The Board did not hold a regular meeting in August, 2018

Present: Howard Walker, Erica Danowitz, Edward Jackman, Arlene Caruso, Library Director, and Kathy Erickson

Excused: Anthony Maalouf

CALL TO ORDER

Howard Walker, President, called the meeting of the Board of Trustees of the Newtown Public Library to order at 7:03 on September 21, 2018

Approval of the Agenda – motion to approve by Edward Jackman; second by Erica Danowitz.

Approval of the Minutes from the July 19, 2018 meeting – motion to approve by Edward Jackman; second by Howard Walker.

REPORTS

Treasurers report - August, 2018 results

- Please refer to the report Submitted by Edward Jackman, Treasurer
- August receipts exceeded expenses by approximately \$44,000.
- The library received more than \$58,000 in government funding and approximately \$11,600 in donations.
- As of the end of August, we received nearly \$25,000 in fundraising dollars which is short to budget but ahead of last year.
- On the expense side, most categories continue to be under budget.

Motion to approve the Treasurer's report by Howard Walker; second by Erica Danowitz

Director's Report

- Please see the report submitted by Arlene Caruso on September 20, 2018 which details the current data on Circulation, New Library Cards, Public Computer Usage, and Library visits.
- Library staff received training on the new integrated library system, Sierra, as well as the new eBooks app.
- Angela attended a STEM Youth Services Workshop at Swarthmore Library.
- Arlene is exploring ways in which the Library can enhance its electronic offerings to patrons.
- The summer adult programs did not bring in the attendance that was hoped for.
- The Library plans to obtain 6 Kindles which will be circulated to patrons. Ten titles will be loaded on each Kindle.
- The Youth Services "summer reading and learning program" concluded on August 16, 2018. The program was very successful this year with high attendance.

- One highlight was a local resident teacher who led a popular program on rocketry.
- Total attendance for Youth Services Programs in July and August was 2159 patrons.
- Numerous Youth Services programs are planned for September and October.

Motion to approve the Director's report by Kathy Erickson; second by Howard Walker.

Friends of the Library Report

- The Summer Used Book Sale was very successful with proceeds of \$3484.05. Another book sale is planned for Spring, 2019.
- "Discover Books" takes the books that are not sold at the book sale.
- FOL will fund re-design of the website, re-design of the logo and purchase of the 6 Kindles (see Director's Report).
- FOL week will be held in October.

NEW BUSINESS

- Tony Maalouf will attend the next DCL meeting at the Marple Library on October 4, 2018.
- In light of the Bookkeeping Agreement between Newtown Public Library and Newtown Township, the Board thought it might be convenient for us to move our banking to the bank used by the Township (TD Bank). Edward Jackman will explore this option and we will discuss it at our October meeting.

OLD BUSINESS

- Next Fundraising Event – to be discussed at the October Board Meeting.

The meeting was adjourned at 7:38 pm.

The next Board Meeting will be held On October 18, 2018.

Respectfully submitted,
Kathy Erickson, Secretary