

Newtown Public Library
Minutes of the December public meeting of the Board of Trustees
December 19, 2019

Present: Erica Danowitz, Anthony Maalouf, Vinny O'Donnell, Ari Cappuccio, Arlene Caruso, and Kathy Erickson

Excused: Howard Walker

The regular meeting of the Board of Trustees was called to order by Erica Danowitz at 7:00 pm.

Board candidate, Sandi Macan, was introduced to the Board. A **motion** was made by Erica Danowitz and seconded by Toni Maaloff to appoint Ms. Macan to the Library Board of Trustees. The motion was approved unanimously.

Approval of the Agenda - Motion to approve by Ari Cappuccio; second by Erica.

Approval of the Minutes of the November 22, 2019 meeting. It was noted that Vinny will attend the DCL meeting in December 2020.

Motion to approve the Minutes by Ari; second by Vinny.

REPORTS

Please see the Treasurer's report.

- Money from on-line donations is handled through Pay Pal. Ari will work with Steve Neese to move the money to our current account at TD Bank.

Motion to approve the Treasurer's report by Kathy Erickson; second by Ari.

Director's Report

- Please see the Director's Report dated 12/19/2019 for data on circulation, new library cards, WiFi sessions, and library visits.
- Arlene met with Len Altieri, Newtown Township Supervisor-elect, and shared library data on circulation, library visits, etc.
- Our library hosted the Garrett Williamson's Board meeting in December.
- Arlene read a note to the Board from a patron who expressed praise for Matt.
- Arlene reported that the Board of Supervisors of Newtown Township approved making township health benefits available for full time library employees (those who work 30 hours or more per week).

Motion to approve the Director's Report by Ari; second by Erica.

Friends of the Library Report – no report

Report from the DCLB Meeting on 12/5. Erica attended.

- Janice Stubbs is retiring.
- The Delaware County Libraries Foundation has offered a grant of \$500 to be used for museum passes.

NEW BUSINESS

- The board reviewed the 2020 Library budget. Budgeted income for 2020 equals \$310,750 which is \$12,900 higher than 2019. Expenses are budgeted at \$324, 935

Approval of the budget, **motion** by Tony, second by Erica.

- A Suggestion was made that we have an Executive Session in January 2020 to discuss items such as Employee Benefits.
- Strategic Planning – proposed for February 2020.
- Metrics – tabled

OLD BUSINESS

- Fund-raising mailing – went out 12/19/2020. So far this year we have received \$34,473 against a budget number of \$42,000.

Next Meeting – 1/16/2020.

The meeting was adjourned at 8:15 pm.

Respectfully submitted by Kathy Erickson, Secretary