

# Township of Newtown

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[www.newtowntownship.org](http://www.newtowntownship.org)



## Proposed Minutes

Library Board  
November 19, 2020  
Public Meeting: 7:00 PM

### **BOARD MEMBERS PRESENT:**

Trustee Maalouf  
Treasurer Cappuccio  
Vice-President Swenson Danowitz  
Trustee Walker  
Trustee Erickson  
Secretary Macan  
President O'Donnell

### **STAFF PRESENT:**

Library Director Caruso

### **MEMBERS ABSENT:**

#### **1. CALL TO ORDER:**

#### **2. ROLL CALL:**

#### **3. AGENDA:**

3.1. Consider approving the agenda

Motion to approve was made by Trustee Erickson, Seconded by Secretary Macan.

CARRIED

#### **4. MINUTES:**

4.1. Consider approving the minutes from the October 15, 2020 meeting

Motion to approve was made by Treasurer Cappuccio, Seconded by Trustee Erickson.

CARRIED

#### **5. REPORTS:**

5.1. Report from the Treasurer - Arie Cappuccio

Newtown Township's 4th quarter contribution for 2020 has been received. Kudos to Arlene for running a tight budget.

Motion to approve was made by Secretary Macan, Seconded by Vice-President Swenson Danowitz.

CARRIED

5.2. Report from the Library Director- Arlene Caruso

Everyone is very busy and hands-on. People like what we're doing. County will be doing Hoopla for everyone, so the Friends do not need to fund this. Mailing has already received over \$1000 which covers the postage.

**6. NEW BUSINESS:**

6.1. 2021 Budget Proposal

Motion to approve was made by Treasurer Cappuccio, Seconded by Vice-President Swenson Danowitz.

CARRIED

6.2. Strategic Planning - SWOT Analysis

People, Facilities, Finance, Services, Other

possibly add committees - policy, fundraising

Facilities - noise dampening panels, moving return bin to drive-up access

**7. OLD BUSINESS:**

**8. BOARD COMMENT:**

**9. PUBLIC COMMENT:**

**10. ADJOURNMENT:**

Respectfully submitted

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Sandra Macan, Secretary