

## **Minutes Newtown Public Library Board Meeting July 16, 2020**

Roll Call: Tom, Arlene, Erica, Sandi, Arie, Tony, Kathy

Call to Order 7:04

Arie motion to approve, Sandi second, approved

**Minutes:** Arie motions to approve, Tony 2nds, approved

**Treasurer's report** – Tabled for July. We're paid up on invoices. Arlene has started to work on budget for next year, very preliminary. County budget is changing, that may not be very impactful for us

**Director's report** – all hands on deck with contactless pickup – yesterday 40 pickups. Fast response, customer service is top priority. Concierge Library – whatever we can do to make our guests happy. Motion - pass

**Steve from Township joined.** Doing well, learned how to do business without opening. Wants us to think about a couple of things in the process of opening – if we can provide service without opening, that is recommended. When library opens it will force township's hand in opening the offices. Steve is concerned about security with the open building, not sure they could assure that people wouldn't be walking through the building. Trying to get through the summer without opening the township business – they have put in protective measures – they have put in place systems to not have to open. The board agrees that we should wait in case there is a backing off. Steve states that they will help us provide services if there is anything they can do. We hope to open after Labor Day, and will keep in close discussions. Steve has not heard anything from the schools yet.

**New Business** – transferring \$3000 from cleaning supplies to cover rug cleaning. Motion pass

**Reopening plan** – don't know how things will be with schools. Angela has been talking with the elementary schools – lots of requests for books on reading lists. Should we reach out to the principals? Need to get self-service check-out station. Arlene is asking Friends to see if they will help.

When we open, will we have limited number of attendees? Arlene will look at some of the libraries that are open to see what others are doing. Limited hours open, staff staggered

No August meeting. We can do an impromptu meeting. August DCL meeting will be on FB live

Meeting adjourned at 8:01