

Newtown Public Library
Minutes of the Meeting of the Board of Trustees
March 21, 2019

Present: Howard Walker, Erica Danowitz, Anthony Maalouf, Arie Cappuccio, Arlene Caruso, and Kathy Erickson

Excused: TV ODonnell

CALL TO ORDER

Howard Walker, President, called the regular meeting of the Board of Trustees of the Newtown Public Library to order at 7: 08 pm on March 21, 2019.

- Approval of the Agenda – Approved with the addition of “Nomination for Treasurer”. Howard nominated Arie as Treasurer for the Board of Trustees. Tony seconded the nomination. Arie accepted the nomination and the board unanimously approved her as the new treasurer.
- Approval of the Minutes of the February 19, 2019 meeting – Erica moved to approve the minutes; seconded by Tony.

REPORTS

Treasurers report – tabled. Arlene distributed a chart of YTD expenses versus budget.

DIRECTORS REPORT

- Please see the Library Director’s Report dated March 19, 2019
- In February, circulation, public computer usage and Wi-Fi sessions were down compared to the prior month.
- Library visits were the best since we started using the current people counter device.
- There were 46 new library cards issued.
- Stanley Swierczek has been rehired by the library to fill in for Library Assistants who are on vacation or volunteers are not available. Stan was instrumental in assisting with weeding the collection.
- Arlene conducted a tour of the library and spoke about library services to members of the Newtown Square Business Association.
- Arlene has been gathering reports and materials for the new auditors at Maillie LLC so they can begin their financial review for 2018.

Youth Services.

- Story time attendance has been very high.
- Angela and Ava put on a fancy tea party that was so well received a second one is planned for March.
- Angela attended the premier of Longwood Garden’s Community Read StoryWalk at Rose Tree Park.
- We will host an in-house program around the Community Read initiative in April.

Ari presented a motion to approve the Directors report. The motion was seconded by Howard.

FRIENDS OF THE LIBRARY

- A book sale will be held in early April. Any and all help from Board members will be appreciated.
- FOL social event and silent auction will take place on Friday, May 17.

NEW BUSINESS

- Employee Handbook – should be reviewed by the Township Solicitor
- Trustees will consider a letter of commitment for Board members
- Future meeting dates – regular meetings of the Board will take place on the third Thursday of each month.
- Volunteer Luncheon – will be held on April 11, 2019 starting at 11:30 am. Howard will send out an email asking Board members for commitments on items each member will bring to the luncheon.

OLD BUSINESS

- Strategic plan focus group sessions. Erica attended a meeting on this topic at the Ridley library. The Library Foundation of Delaware County was discussed.

DCLB meetings:

February – Howard attended

April 4 – Ridley Township Public Library, Tony will attend

June 6 – Rachel Kohl Community Library, Arie will attend

August 1 – Middletown Free Library, Kathy will attend

October 3 – Radnor Memorial Library, Erica will will attend

December 5 – Media Upper Providence Free Library, TBD

Board Comment – no further comments

Public Comment – no comments

The meeting was adjourned at 8:10 pm

Next meeting : April 18, 2019 at 7 pm