

Newtown Public Library
Minutes of the November public meeting of the Board of Trustees
November 21, 2019

Present: Howard Walker, Erica Danowitz, Anthony Maalouf, Vinny O'Donnell, Arlene Caruso,
and Kathy Erickson
Excused: Arie Cappuccio

CALL to ORDER:

Howard Walker, President, called the regular meeting of the Board of Trustees of the Newtown Public Library to order at 7:00 pm.

Approval of the Agenda –

President Walker requested three changes to the Agenda: 1) discussion of the Director's benefits, 2) leadership positions for 2020, 3) "metrics" will be tabled to a future meeting.

With the above changes, the revised Agenda was unanimously approved.

Approval of the Minutes of the September 2019 meeting: **motion** to approve the minutes by Erica Danowitz; second by Tony Maalouf.

REPORTS

Treasurer's Report

- Please see the Treasurer's report submitted by Arie Cappuccio.
- YTD October 2019, total revenue of \$282,515 exceeded budget by \$31,057 while expenses of \$261,398 were only slightly higher (\$1368) than budget.

Motion to approve the Treasurer's report by Tony and seconded by Vinny.

Director's Report

- Please see the Director's report for November 2019 which includes data on Circulation, New Library Cards, Wi-Fi sessions, and Library Visits.
- Angela reported that FOL generously donated funds to replace Youth Services's two early learning computers and tables. Many thanks to The Friends.
- Arlene indicated that going forward the township will include announcements of our Board meetings in their advertisements.
- Arlene assisted The Friends with their first event collaboration between the Delaware Valley Art League (DVAL) and Garrett Williamson. Paintings created by DVAL artists now hang in the library until the end of the year and are available for purchase. The proceeds benefit the library and Garrett Williamson.
- Our library will cooperate with Garrett Williamson to explore additional opportunities for us to work together.

Motion to accept the Director's Report by Erica and seconded by Tony.

Friends of the Library

Please see notes (DVAL) under "Director's Report"

Board Discussion – the board discussed the Director’s benefits. Follow up will take place.

NEW BUSINESS

- Holiday closings were reviewed and approved by the Board.
- Arlene has been working with the “Little Green Light “ donor management system.
- The Board discussed the possibility of a second fund raising mailing.

Future DCL Meetings

Vinny will attend in December 2019.

2020 Meetings:

February 6, Glenolden – Howard

April 2, Haverford – Arie

June 4, Ridley – open

August 6, Swarthmore – Kathy

October 1, Marple – Arie

December 3, Tinicum - open

February 4, 2021, Springfield - open

OLD BUSINESS

“Metrics” will be reviewed at the next meeting.

The Board needs to re-visit the Strategic Plan.

The meeting was adjourned at 7:58 pm.

The next Board meeting will be held on December 19, 2019 at 7 pm.

Respectfully submitted,
Kathy Erickson, Secretary